

***CARS #: 301***

**PROFILE ID TITLE:** SOC SER PROGRAM COST POOL

**FULL TITLE:** Social Services Program Cost Pool

**REPORTING INSTRUCTIONS:** This is a non-contract profile which includes the county costs associated with providing non-purchased Social Services.

The total provided/administrative Social Service costs are defined as those costs generally associated with staff identified under "Social Service Unit".

**Social Service Unit:**

Charge costs for all staff whose assigned functions are social services.

The cost for the Social Service Unit Includes:

- Supervisors' salaries and fringe
- Workers', Aides' and Specialists' salaries and fringe.
- Travel costs associated with the above
- Supplies, services and equipment that can be directly identified to the Social Services Unit.

Do not include Agency Management and Support costs reported on Profiles 682 or 683 of Form DMT-600. These costs will be picked up through the CARS System output reports. Milwaukee County should include agency management and support costs since they do not report on Profiles 682 or 683.

**The costs reported on this Profile are for informational purposes only and should be reported on other CARS Profiles for reimbursement purposes. The County will have to maintain an audit trail to support the costs reported on Profile 301.**

The purpose of this Profile is to identify the total provided Social Services cost in each agency. On a statewide basis, the Department will use the results of the quarterly Random Moment Time Study to determine the portion of the total cost pool that is eligible for the federal Title IV-E Foster Care Program reimbursement.

**PROFILE TYPE:** Non-Reimbursable (D)

**EXPENSES ROLL TO THIS PROFILE FROM:** N/A

**EXPENSES ROLL FROM THIS PROFILE TO:** N/A

**EXPENSES ALLOCATE TO THIS PROFILE FROM:** N/A

**EXPENSES ALLOCATE FROM THIS PROFILE TO:** N/A

**REIMBURSEMENT %:** 00.00

**PREPAYMENTS:** N/A

**LIMITATIONS:** N/A

**FEDERAL CATALOG (CFDA) NUMBER:** N/A

**DIVISION RESPONSIBLE:** Division of Children and Family Services